Key to the Campus Map
(relevant buildings only)

A  .........
• Academic and Legal Matters
• Alumni Network (A3)
• Career Service (A3)
• Examinations Office (A1)
• Registrar’s Office (A1)
• Student Service Center
• University Executive

E  .........
• Main Library

L  .........
• Institute of Mathematics
• Computer Center
• Natural Sciences Library

M1  .........
• Food Hall & New Cafeteria
• Apartment Service by Studentenwerk

M2  .........
• Student Counselling Services
• International Office

R  .........
• Institute of Physics (Northern Building)
• Institute of Materials Resource Management
• Didactics of the Natural Sciences

S  .........
• Institute of Physics (Southern Building)

T  .........
• Physics Lecturing Halls

V  .........
• Sports Center
Materials Science in Augsburg

Welcome to the Master of Science program in Materials Science at the Institute of Physics at the University of Augsburg.

This Guide will help you during your first semester(s) of your studies in Augsburg, but also contains much useful information right through to the end of the program. You can also find all of the information contained in this guide on our website: http://www.physik.uni-augsburg.de/studium/materialwissenschaften/MaWi_Master/. Naturally, the website might contain more current information than this guide, so please make sure to visit it regularly! Both this guide and the website will refer to additional documentation, both in English and German, which you can access via the website.

If you do not already have it, please also obtain a copy of the Campus Guide for International Students and Scholars published by the International Office (also available online). It is a highly useful companion guide to this one as regards living and studying at the University of Augsburg.
Table of Contents

Materials Science in Augsburg.................................................................................................................................3
Table of Contents.........................................................................................................................................................4
What is Materials Science?.........................................................................................................................................6
  What is the Materials Science program about?........................................................................................................6
  Why choose Augsburg University to study? ................................................................................................................6
  Why choose the Master of Science qualification?......................................................................................................6
Requirements for Admission...........................................................................................................................................7
  General Requirements................................................................................................................................................7
  Program-Specific Requirements................................................................................................................................7
  Language Requirements............................................................................................................................................7
Application, Admission and Registration..................................................................................................................9
  Dates and Deadlines for the Application...................................................................................................................9
  Application Procedure.............................................................................................................................................9
  Admission ...............................................................................................................................................................11
  Registration............................................................................................................................................................11
The Academic Year at the University of Augsburg....................................................................................................13
The Program.................................................................................................................................................................14
  Overview.................................................................................................................................................................14
  Program Duration, Extensions................................................................................................................................14
Curriculum......................................................................................................................................................................15
Recommended Timetables..........................................................................................................................................15
  1st Semester..........................................................................................................................................................16
  2nd Semester.......................................................................................................................................................16
  3rd Semester.......................................................................................................................................................16
  4th Semester.......................................................................................................................................................17
Choosing Courses (each semester)...........................................................................................................................17
Course Types.................................................................................................................................................................18
  Lecture..................................................................................................................................................................18
  Seminar...............................................................................................................................................................19
  Practical Course / Lab Course..............................................................................................................................19
Modules.........................................................................................................................................................................19
Exams...........................................................................................................................................................................20
  written exam (Klausur).......................................................................................................................................20
  oral exam (Mündliche Prüfung)............................................................................................................................20
  work report (Praktikumsprotokoll)......................................................................................................................20
  classroom presentation (Referat, Seminarvortrag)..............................................................................................20
  attendance (Anwesenheit).................................................................................................................................20
Registration for Exams..............................................................................................................................................21
Grading Scale .................................................................................................................. 21
Academic Standards ........................................................................................................ 22
Master Thesis and Defense .............................................................................................. 23
Transfer of Credits .......................................................................................................... 24
Final Exams / Final Grades ............................................................................................. 24
Study Resources .............................................................................................................. 25
   Facilities ..................................................................................................................... 25
   Library ....................................................................................................................... 25
Online Resources ............................................................................................................ 25
Research Guidelines ....................................................................................................... 26
Help and Advice .............................................................................................................. 27
   FAQ .......................................................................................................................... 27
Who to turn to for help .................................................................................................... 27
What is Materials Science?

What is the Materials Science program about?

Materials Science is an interdisciplinary field connecting several aspects of physics, chemistry, and methods for characterization and processing of materials. The continuative M.Sc. Materials Science program deepens the scientific expertise of your previous education, e.g., the understanding of various material properties and interactions between materials particularly with regard to application-oriented research in science and technology. In Augsburg, we put a strong emphasis on the natural sciences (rather than mechanical engineering) in materials science, aiming to provide students with an in-depth understanding of the chemical and physical properties of materials.

The International Master in Materials Science is an academic study program intended to be completed in four semesters. Building on experience from the Bachelor’s level, knowledge of materials science is deepened and enhanced, finishing with the completion of a Master thesis and an associated examination. All classes are taught entirely in the English language.

Why choose Augsburg University to study?

The Materials Science program of Augsburg University offers students a broad variety of elective courses to specialize in, like spintronics, porous materials, low temperature physics, nanostructures, and many more. Furthermore, through the corresponding method courses, the theoretical knowledge can be enhanced by practical experience.

The program also encourages you to socialize with fellow students from different countries and cultures in an agreeable international atmosphere. Augsburg University assures easy access to the program for foreign students, and enhances the international competitiveness of German students by providing all lectures and courses in English.

Why choose the Master of Science qualification?

The Master’s degree provides a professional and qualifying education in material science, and is a certification for enhanced expertise in material sciences, and thus, testifies that the candidate is capable to tackle scientific problems concerning materials independently and efficiently, by using modern methods. Also, the program aims towards well-trained graduates to perform organizational, planning, and management duties in research institutes, industry, and public administration.
Requirements for Admission

This section will inform you about the requirements you need to fulfill in order to gain admission to Augsburg University and the Master’s Program in Materials Science. Please also take note of the visa requirements for entering Germany as a student (see the relevant section in the *Campus Guide for International Students and Scholars*). In certain cases, certain program requirements can be waived. If in doubt, please contact the program coordinator.

General Requirements

To enter a Master’s program in Germany, you need

- a Bachelor’s degree or equivalent, showing above-average performance (see next section)
- permission to live in Germany (see *Campus Guide for International Students and Scholars*; please also consult the German Embassy in your country, especially if your country is not in the EU or associated with the EU)

Please make sure you are eligible for both the program and for coming to Germany before you apply for the program.

Program-Specific Requirements

For admission to the Master’s program in Materials Science, a Bachelor’s degree (or equivalent) in the fields of materials science, physics, chemistry, or materials science and engineering is required. A degree in a related discipline might be deemed equivalent by the examination board, subject to evaluation of the documents submitted by the applicant.

If, at the time of application, the documentation of your Bachelor’s degree is not yet available, a current transcript of records must be submitted and the diploma and associated documents submitted within one year of commencing the Master’s program.

All applicants have to submit proof of having obtained at least 16 ECTS credits in each of the following subjects:

1. Materials Science,
2. Physics,
3. Chemistry.

See section “Application Procedure” below for the documents needed as proof.

Language Requirements

Applicants whose first language is not English must provide proof of a sufficient knowledge of English corresponding to level B2 in the Common European
Framework of Reference for Languages. Currently, equivalences to B2 in terms of one of internationally recognized test methods (e.g. TOEFL, IELTS) are as follows:

- TOEFL (paper-based) score of at least 550
- TOEFL (computer-based) score of at least 213
- TOEFL (internet-based) score of at least 80
- IELTS Overall Band Score of at least 6.5 (out of 9)

Note: You do not have to submit this proof if you are a native speaker of English or you have graduated from a university where English is the primary language of instruction. In the latter case, please provide supporting documentation.

Knowledge of German is not required for the program itself. However, working knowledge of the German language will be very helpful in day-to-day life on and off campus. If you do not speak German at all, it is recommended that you either take a course before you come to Germany or during your first semester in Augsburg. See the Campus Guide for International Students and Scholars and the website of the International Office for more information.
Application, Admission and Registration

This section will inform you on when, where and how to apply for admission to the International Master’s Program in Materials Science. It will also point out what happens after you apply (successfully). See also §4 POMaMatSc.

Dates and Deadlines for the Application

Application is possible both for the winter and summer semesters, although we recommend to start in the winter due to capacity constraints. The winter semester starts in October, the summer semester in April of each year. The exact deadlines for application will be posted on our website. As a rule, you will have to apply about six months in advance. For the winter semester, the application period is until the end of May of the same year. For the summer semester, the application period is until the end of November of the previous year.

Application Procedure

(1) Fill the application form available from our website (courtesy of the German Academic Exchange Service, DAAD).
(2) Download and fill the evaluation form “Credit Point Equivalents”, available from our website.
(3) Submit the following documents via regular mail (address below):
   a. Signed print-out of the application form.
   b. Signed print-out of the credit point evaluation form, showing 16 ECTS credits in each of physics, chemistry, and materials science.
   c. Copy (non-certified) of proof of English-language proficiency (TOEFL, IELTS, or equivalent) – not required from native speakers of English.
   d. Curriculum vitae (CV)
   e. Certified copies and certified translations into English or German (if not in one of these languages originally) of the following documents:
      i. University Entrance Certificate (e.g. high school diploma)
      ii. Recent official Transcript of Records (from Bachelor program)
      iii. Bachelor Diploma or equivalent (if available)
   f. Applicants from China, Mongolia and Vietnam: please also include an APS Certificate with your application.
   g. Two letters of recommendation.

Please send the documents to the following address:
Alexander Hagen
Institut fuer Physik
Universitaetsstr. 1
D-86135 Augsburg
Germany
The deadline for submitting these documents is stated on our website. Please allow extra time for postal delivery! Your local post office should be able to advise you on how long a letter usually takes from your location to Augsburg.
Admission

Your application will be considered by the examination committee. This may take up to several weeks. You will then receive both an Email and an official letter of admission from the Registrar’s Office stating whether you are admitted, or not. In case you are admitted, please keep the written letter of admission very safe! You are going to need it for a variety of purposes, including your visa (if applicable).

The letter of admission will ask you to fill in an online application form, which will be your formal application for enrollment at the University of Augsburg. Please fill this form diligently within the time period stated in the letter of admission.

Registration

Please see the Campus Guide for International Students and Scholars for details on how to register at the University of Augsburg after arrival in Augsburg. The following is just a brief outline of what to expect. This assumes you have arrived in Germany on a student visa. For nationals of a EU member country, the process is slightly different. Please always refer to the Campus Guide for International Students and Scholars and the websites of the International Office and the Student Union, which have much more detailed information on all these matters!

Please note: According to the law, everybody in Germany (including Germans) needs to register with the authorities of the municipality they live in.

Step 1: You need a residential address in Augsburg in order to register. For that reason, the first step is to look for accommodation. You can live in a student dormitory (by German standards, this is a one-room apartment), an apartment of your own, or with friends/relatives at their apartment/house. You cannot (!) live with a friend at a student dormitory or at a hostel/hotel and you will not be able to register or enroll in the program as long as you do not have a fixed address in Germany.

Step 2: The second step is to open a bank account. This is necessary because your rent, your health insurance and your study fees have to be paid by bank transfer. Most banks offer accounts for students at no charge. There is a number of different banks in Augsburg. (We are not allowed to make recommendations.)

Step 3: Health insurance is compulsory in Germany. You need to have proof of either international health insurance (not recommended) or of German health insurance to register at university. There is a wide variety of health insurance providers in Germany. (Again, we are not allowed to make recommendations.)

Step 4: Enrollment at the university (also called matriculation / Immatrikulation) is the fourth step. Before you enroll at the Registrar’s Office, make sure you have proof of health insurance. Also, do not forget to transfer the current study fee of 96,60 Euros into the university account (please have the transfer slip stamped by your bank and bring it with you as proof). The account details can be found in your letter of admission. In addition, you need to upload a passport-sized picture for your CampusCard (which is your student ID, tram and bus ticket, and on-campus debit
card), if you want your picture on it. See the Campus Guide for International Students and Scholars for details. At enrollment, you will receive any further necessary documents, as well as your CampusCard and RZ-Benutzerkennung (Central Computer Login).

Step 5: Apply for a residence permit as soon as possible after completing all the steps above, to make sure you receive your study and residence permit before your visa expires, usually 90 days after you entered Germany. Again, please consult the Campus Guide for International Students and Scholars for details.
# The Academic Year at the University of Augsburg

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning of the Winter Semester</td>
<td>1 Oct</td>
</tr>
<tr>
<td>Beginning of Classes in the Winter Semester</td>
<td>Monday after 1 Oct</td>
</tr>
<tr>
<td>Christmas Break</td>
<td>24 Dec – 6 Jan</td>
</tr>
<tr>
<td>Registration Period for Exams</td>
<td>early January</td>
</tr>
<tr>
<td>End of Classes in the Winter Semester</td>
<td>Saturday after 30 Jan</td>
</tr>
<tr>
<td>Registration Period for Repeat Exams</td>
<td>mid-March</td>
</tr>
<tr>
<td>End of the Winter Semester</td>
<td>31 Mar</td>
</tr>
<tr>
<td>Beginning of the Summer Semester</td>
<td>1 Apr</td>
</tr>
<tr>
<td>Beginning of Classes in the Summer Semester</td>
<td>Monday after 1 Apr</td>
</tr>
<tr>
<td>Registration Period for Exams</td>
<td>early June</td>
</tr>
<tr>
<td>End of Classes in the Summer Semester</td>
<td>Saturday after 10 Jul</td>
</tr>
<tr>
<td>Registration Period for Repeat Exams</td>
<td>mid-September</td>
</tr>
<tr>
<td>End of the Summer Semester</td>
<td>30 Sep</td>
</tr>
</tbody>
</table>

See the *Campus Guide for International Students and Scholars* for public holidays and other dates. The registrar’s office also offers a timetable for each semester here: [http://www.uni-augsburg.de/de/einrichtungen/studentenkanzlei/termine/](http://www.uni-augsburg.de/de/einrichtungen/studentenkanzlei/termine/).
The Program

Overview

The International Master in Materials Science is an advanced academic study program intended to be completed in four semesters (120 ECTS credits). Building on experience from the Bachelor's level, knowledge of materials science is deepened and enhanced. All classes are taught entirely in the English language. It is possible to gain practical experience via internships with a variety of companies in the Augsburg region. The program finishes with the completion of a master thesis, consisting of independent research in one of our labs or with a company, and a thesis defense. The title conferred is a Master of Science (M.Sc.).

The program is governed by the Examination Regulations for the Master Program Materials Science of 20 November 2013 (Prüfungsordnung für den Master-Studiengang Materials Science; POMaMatSc). For legal reasons, these regulations are only available and valid in the German language. This guide follows the regulations closely, giving you the most important facts from them. In case of doubt or ambiguity, the examination regulations supersede this guide as well as any other sources of information. A link to POMaMatSc can be found on materials science main.

Program Duration, Extensions

The regular duration of study for the Master's program in Materials Science is four semesters / two academic years of full-time study. During that period, you will be expected to obtain 120 ECTS credits, including your master thesis and defense (see §5 POMaMatSc).

The regular duration may be exceeds by two semesters, for a maximum total duration of six semesters, without penalty or prior approval. Further extensions can only be granted by the examination board and will only be granted under special circumstances, such as illness (as substantiated by a medical certificate; see §17 POMaMatSc). If you need an extension, contact your study coordinator well in advance!
Curriculum

The program consists of the subjects and areas of study outlined in the table below, also showing the contact hours and amount of ECTS credits (CP) associated with each area of study (see §6 and §16 POMaMatSc).

<table>
<thead>
<tr>
<th>Group of Modules</th>
<th>Area of Study</th>
<th>Cont. Hrs.</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Basics of Materials Science I</td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>1b</td>
<td>Basics of Materials Science II</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>Methods of Materials Science</td>
<td>12</td>
<td>16</td>
</tr>
<tr>
<td>3</td>
<td>Conducting and Presenting Scientific Work</td>
<td>10</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>Materials Science – Major Area</td>
<td>16</td>
<td>24</td>
</tr>
<tr>
<td>5</td>
<td>Materials Science – Electives</td>
<td>12</td>
<td>18</td>
</tr>
<tr>
<td>6</td>
<td>Finals (Thesis and Colloquium)</td>
<td>-</td>
<td>30</td>
</tr>
</tbody>
</table>

For your major area, you can choose one of the following options:

- Chemistry of Materials
- Physics of Materials
- Engineering of Materials

Note that the contact hours (approx. 62 in total) do not reflect the workload needed to obtain the credits for the respective modules (let alone good grades). You may expect to invest an average of 30 working hours per ECTS credit point (CP).

Note, also, that your final grade will be a weighted average of the individual grades obtained in each module, weighted to the ECTS credits obtained for the module. A passing grade in any module will result in full credit points awarded for the module, a failing grade will result in zero credit points awarded – you will have to repeat the exam for that module or retake the entire module (details below).

Recommended Timetables

In the course of the program, compulsory modules and elective modules must be completed successfully, for a total of 120 ECTS credits, including the Master thesis. Compulsory modules cannot be replaced with alternatives (see §16 POMaMatSc). The recommended curriculum and sequence of courses is as specified below.

Note that not all courses listed are offered each semester. This is especially true if you start in the summer semester, since the program is geared for starting in the winter semester due to capacity constraints. Within certain limits, you are free to shuffle courses to suit your needs. If in doubt whether as class is suitable for you, please talk to your study coordinator or directly to the lecturer of any advanced class you wish to take earlier than specified. They will be happy to discuss your schedule with you and give you hints on which class to take! As a general rule, make sure to aim for 28-34 ECTS credits (CP) in each semester.
### 1st Semester

<table>
<thead>
<tr>
<th></th>
<th>Materials Physics</th>
<th>4</th>
<th>6</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Materials Chemistry</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>3</td>
<td>Surfaces and Interfaces or Chemical Physics 1</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>4</td>
<td>Seminar</td>
<td>2</td>
<td>4</td>
<td>S</td>
</tr>
<tr>
<td>5</td>
<td>Method Course 1</td>
<td>6</td>
<td>8</td>
<td>L</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td>20</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

### 2nd Semester

#### Focus: Chemistry of Materials:

<table>
<thead>
<tr>
<th></th>
<th>Chemical Physics 2</th>
<th>4</th>
<th>6</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Coordination Materials</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>3</td>
<td>Advanced Solid State Materials</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>4</td>
<td>Solid State NMR Spectroscopy and Diffraction</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>5</td>
<td>Method Course 2</td>
<td>6</td>
<td>8</td>
<td>L</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td>22</td>
<td>32</td>
<td></td>
</tr>
</tbody>
</table>

#### or alternatively

#### Focus: Physics of Materials:

<table>
<thead>
<tr>
<th></th>
<th>Magnetism</th>
<th>4</th>
<th>6</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Physics and Technology of Semiconductor Devices</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>3</td>
<td>Dielectric and Optical Materials</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>4</td>
<td>Biophysics and Biomaterials</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>5</td>
<td>Method Course 2</td>
<td>6</td>
<td>8</td>
<td>L</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td>22</td>
<td>32</td>
<td></td>
</tr>
</tbody>
</table>

#### or alternatively

#### Focus: Engineering of Materials:

<table>
<thead>
<tr>
<th></th>
<th>Functional Polymers</th>
<th>4</th>
<th>6</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Fiber Reinforced Composites: Processing and Materials Properties</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>3</td>
<td>Characterization of Composite Materials</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>4</td>
<td>Introduction to Mechanical Engineering</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>5</td>
<td>Method Course 2</td>
<td>6</td>
<td>8</td>
<td>L</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td>22</td>
<td>32</td>
<td></td>
</tr>
</tbody>
</table>

### 3rd Semester

#### Electives

<table>
<thead>
<tr>
<th></th>
<th>Special Lecture 1</th>
<th>4</th>
<th>6</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Special Lecture 2</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>3</td>
<td>Special Lecture 3</td>
<td>4</td>
<td>6</td>
<td>L</td>
</tr>
<tr>
<td>4</td>
<td>Laboratory Project</td>
<td>8</td>
<td>10</td>
<td>P</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td>20</td>
<td>28</td>
<td></td>
</tr>
</tbody>
</table>
4th Semester

<table>
<thead>
<tr>
<th>CH Contact Hours (1 CH = 45 min.)</th>
<th>CP Credit Points (ECTS credits)</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Master Thesis (time on project: six months)</td>
<td>-</td>
<td>26</td>
</tr>
<tr>
<td>2 Colloquium (thesis defense)</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>

In all of the tables above, ‘CH’ (contact hours, Semesterwochenstunden) stands for the contact hours you will spend in the classroom or lab each week of the term and do not include the total study time you will need in order to pass the course. In Germany, as elsewhere, one contact hour actually only consists of 45 minutes of classroom time. ‘CP’ (credit points, Leistungspunkte) stands for the number of ECTS credits awarded for the completion of the module. ‘Type’ refers to the type of course associated with the module (see table below; see next section for details on each course type).

CH Contact Hours (1 CH = 45 min.)
CP Credit Points (ECTS credits)
L Lecture
S Seminar
P Practical Course / Lab Course

In the second semester, there is a choice of one out of three focus areas: Chemistry of Materials, Physics of Materials and Engineering of Materials. All modules in the chosen focus area are mandatory. The ‘special lectures’ in the third semester consist of elective courses, either from your chosen focus area or from any of the other focus areas, or classes taught in other areas.

Note that most of the courses recommended for the second and third semesters are usually offered in either the winter term or the summer term only. Therefore, it is highly recommended to attend courses in both your chosen focus area and the elective modules in both your second and third semester.

During your final semester, you will complete and defend a master thesis, see below for details.

Choosing Courses (each semester)

The individual courses offered in any given semester are posted online. One way to find courses for the program is to check the handbook of modules (Modulhandbuch) for the program, which is published each semester, roughly a month before classes start. The link can be found on the website. The handbook of modules describes each module (see also the section on modules below) and provides a listing of courses offered for any given module.

A more convenient way to find courses to attend is the Annotated Course Catalogue (Kommentiertes Vorlesungsverzeichnis), also to be found on the website, which lists the courses offered in any given semester and usually also gives the module(s) any
given course is intended for. The date, time, and location of the course will also be listed there, as well as the teacher, the course outline, and a selection of course readings.

Note that part of the fun of studying in Germany is to find your courses yourself and compose an individual timetable. This can be very challenging at first, even for German students who are more used to this system. If you are at all unsure of how to proceed, please do not hesitate to contact the program coordinator or the teacher(s) of the class(es) you are interested in, or your fellow students. You will soon grow accustomed to the procedure!

**Course Types**

In the master’s program Materials Science, most classes are taught in the form of lectures. Only a few courses are conducted in other formats. This section will explain what to expect and what is expected from you.

**Lecture**

A lecture is taught by a professor or lecturer. Usually, he or she will do what the name says. That is, he or she will give a lecture on the given subject in each class, in the form of an academic paper or presentation. You will be expected to listen and take notes, but also to follow the lecturer’s thinking and ask questions accordingly. It depends on the style and preferences of the lecturer whether there is more interaction or less. Generally speaking, sensible questions that pertain to the subject matter of the lecture are very much encouraged and will not go unanswered, so don’t hesitate to ask! Also, don’t be afraid that any of your questions might reflect badly on yourself or the lecturer. To think analytically and reflect critically on what you learn is an integral part of German academic culture.

Many lecturers use either the blackboard or the slide projector in the lecturing hall – it is advisable to take down what they put there, since it will likely come up in the exam. Some lecturers will also use digital presentations (PowerPoint, etc.), but may or may not put the materials online later on. Please make sure to find out whether the lecturer makes his or her materials available or not and take notes accordingly!

In some lecture courses, but by no means in all, there is also a textbook or a selection of readings for a lecture course. You are not required to read them before class, but it is highly recommended. Also, the final exam for the lecture / module will likely be based on these texts. Generally speaking, however, German professors tend to prefer to use their own materials in lectures and do not completely rely on a single textbook.

In the Institute of Physics, a lecture course typically consists of 4 contact hours of 45 minutes each week, usually split into two 90-minute classes on two days of the week. You will need to attend both classes each week. Occasionally, there may be an added tutorial (Übung) to a lecture, which is not mandatory. This will be announced by the lecturer in the first class of the lecture course.
In method courses, also listed as lectures, you will be expected to interact more with the lecturer and your fellow students, since you are expected to understand and use the methods taught there independently. Typically, a method course is held on one day of the week and consists of 2 contact hours of classroom instruction and 4 contact hours of lab work.

Written exams at the end of the semester are the preferred mode of examination for lecture courses, but there may also be oral exams, or term papers, or even classroom presentations. You will be advised at the beginning of the semester (usually in the first class) what the exam is going to be. See also the section on examinations below.

Seminar

Seminars are based on discussion and interaction. Usually, there is a set text or topic for each class. Often, there are presentations or working papers by students that are presented and discussed in class. The teacher will introduce and guide the discussion, but you are expected to contribute. A seminar is typically 2 contact hours, or 90 minutes, scheduled as one class per week.

Usually, a seminar will have a written term paper as the final exam, but the exam may also be a classroom presentation or simply attendance. See section on examinations below.

Practical Course / Lab Course

Lab courses are conducted in one of the labs of the Institute of Physics. They consist of guided research on the lab's topic or project.

You will be required to submit work reports and/or a written term paper as part of your lab course. There may also be a practical or oral examination. See section on examinations below.

Modules

At German universities, Bachelor’s and Master’s programs are organized in so-called modules. Each module consists of one or more course(s) and finishes with a final examination. In the Materials Science program, modules are designed such that they usually only consist of one course per module, so the examination in such a module only draws from this one course and is usually held as part of this course.

Most modules are graded; see grading scale below. You will also be awarded ECTS credits for each module, independently from the grade you achieve. If you obtain a passing grade (equal or better than 4.0), full credits will be awarded for the module. If you fail, you will receive no credits at all and you will have to re-take the module or at least repeat the exam (see §13 POMaMatSc).

Note that you are not allowed to repeat examinations or modules that you have already passed and received credit for!
A definitive listing of all the modules in the program is posted as part of the examination regulations (§16 POMaMatSc) and, much more extensively, as the so-called handbook of modules (Modulhandbuch). The handbook of modules is published each semester and posted on the university website (a link is provided on Materials Science Main). It includes detailed administrative data on each of the modules, but also gives an outline of the contents of each module and lists the courses offered for that module in the semester in question.

Exams

In the course of the program, you will sit a fair number of exams of a variety of different types (see §11 POMaMatSc). In this section, you will get a general idea of what these exams look like, but the precise mode in which an exam is set (within these categories) is up to the person setting the exam (see also §12 POMaMatSc).

written exam (Klausur)

This is a written examination that may take between 60 and 240 minutes. Typically, a lecture course of 4 contact hours will be followed by a written exam of 90 minutes, which will cover the entire content of the lecture, unless the lecturer has specified otherwise. The type of questions (multiple choice, calculations, text answer) depends on both the content of the lecture and the lecturer’s preference. Usually, there will be hints in the last class, or there may be old exam questions for you to review.

oral exam (Mündliche Prüfung)

This is an oral examination of 20 to 60 minutes duration, conducted by an examiner and an observer. It is highly advisable to ask the examiner well before the exam date about the content of the exam and the type of questions to expect. If no specific announcements are made in class, please go see the examiner in his or her office hours. Sometimes, you may be asked to propose your own topic(s) for the exam, in the form of a thesis statement. This, too, should be discussed with the examiner well in advance.

work report (Praktikumsprotokoll)

In the work report, you will have to elaborate on the practical work and the analysis of the results obtained in practical and lab courses. Size and scope of the report depends on type of course, as well as the teacher’s preference. You will be informed in the first class what the requirements will be.

classroom presentation (Referat, Seminarvortrag)

This is an oral presentation in the classroom of 30 to 90 minutes duration on a topic which you agreed on with the examiner.

attendance (Anwesenheit)

Some modules / courses may require regular attendance to obtain a passing grade. You may miss up to 20% of the classes in any given course without penalty or need
for justification. You may miss additional classes, but only for valid reasons, such as illness. In such cases, speak to your teacher as soon as possible.

This is not an examination in the usual meaning of the word (i.e. there is a test of your knowledge), but you still need to register for this ‘exam’ in order to obtain credits for the module (see next section).

**Registration for Exams**

You will have to register for all exams via the campus-wide online examination and grade registration tool, STUDIS. You can find the STUDIS platform here: http://www.uni-augsburg.de/einrichtungen/pruefungsamt/studis_fuer_studierende/ (this link is also provided on Materials Science Main). You may only register during certain (short!) periods of the semester, usually in January for the exams of the winter semester and in June for the exams of the summer semester. The exact dates will be communicated via Email and are also posted on the STUDIS web portal.

If you miss or fail an exam, there is usually a repeat exam within six months (see §18 POMaMatSc). You will also need to register in STUDIS for these repeat exams. There is a separate short registration period, usually in mid-March and in mid-September. Passed exams cannot be re-taken. In order to gain approval for an extension to the duration of your studies, it may be necessary to provide proof that any missed exams are not your fault, e.g. by means of a medical certificate.

STUDIS is also the place where you can review your grades, as soon as your professors have marked your exam and registered the grades in the system. To keep track of your grades is your own responsibility (see §13 No.5 POMaMatSc).

A detailed description of the STUDIS portal can be found in the *Campus Guide for International Students and Scholars*.

**Grading Scale**

At German universities, this grading scale is used (see also §13 No.4 POMaMatSc):

<table>
<thead>
<tr>
<th>letter grade</th>
<th>number grade</th>
<th>rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>very good (sehr gut)</td>
<td>1.0 or 1.3</td>
<td>performance that deserves special recognition</td>
</tr>
<tr>
<td>good (gut)</td>
<td>1.7 or 2.0 or 2.3</td>
<td>above average performance</td>
</tr>
<tr>
<td>satisfactory (befriedigend)</td>
<td>2.7 or 3.0 or 3.3</td>
<td>performance that meets average requirements in all respects</td>
</tr>
<tr>
<td>sufficient (ausreichend)</td>
<td>3.7 or 4.0</td>
<td>performance that meets average requirements, but has significant weaknesses</td>
</tr>
<tr>
<td>fail / insufficient (nicht ausreichend)</td>
<td>4.3 or 4.7 or 5.0</td>
<td>performance that fails to meet requirements</td>
</tr>
</tbody>
</table>

As shown in the table, only so-called ‘third grades’ are used, referring to third parts of integer grades. The decimals in between may be calculated, but are always rounded mathematically to the nearest third grade. The pass mark for all university
examinations is 4.0, which corresponds to a percentage grade of 50%. From there, the following conversion to percentage grades can be computed:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>very good</td>
<td>(1.0, 1.3)</td>
</tr>
<tr>
<td>good</td>
<td>(1.7, 2.0, 2.3)</td>
</tr>
<tr>
<td>satisfactory</td>
<td>(2.7, 3.0, 3.3)</td>
</tr>
<tr>
<td>sufficient</td>
<td>(3.7, 4.0)</td>
</tr>
<tr>
<td>insufficient</td>
<td>(4.3, 4.7, 5.0)</td>
</tr>
<tr>
<td>100% - 90%</td>
<td>90% - 80%</td>
</tr>
<tr>
<td>80% - 65%</td>
<td>65% - 50%</td>
</tr>
<tr>
<td>less than 50%</td>
<td></td>
</tr>
</tbody>
</table>

This is only an estimate; actual conversion and/or transfer of grades may differ significantly from this and is at the discretion of the institution recognizing the grades.

For the overall grade of the Master’s degree, a weighted average of your grades over the entire course of studies will be computed, weighted to the ECTS credits (CP) awarded for each module. There are 120 CP in total in the entire program, so the grade obtained in a module in which 6 CP are awarded is 6/120 or one twentieth of your overall grade. Your overall grade will be computed to two decimals, dropping (not rounding!) any further digits. Thus, a 2.5367 will show as a 2.53 on your certificate.

**Academic Standards**

The University of Augsburg is a community of scholars dedicated to learning, teaching, and research. This community follows an unwritten, but nevertheless valid code of academic integrity that stresses principles of honesty, trust, respect, fairness and responsibility. The reputation of any discipline, any program and, ultimately, the degree you achieve at the University of Augsburg is damaged when the rules of academic integrity are broken. The quality and integrity of academic work at the master’s level is paramount in achieving success and dishonesty in any scholarly activity will not be tolerated (see also §14 No.2 POMaMatSc).

In particular, plagiarism is an offence against the code of academic integrity that will not be tolerated. Plagiarism is commonly defined as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own”. As a graduate university student in Germany, you are expected to use your own critical and analytical skills in developing academic arguments and presenting ideas. This also holds true for any experiments or other practical research you conduct. When using someone else’s ideas, theories, experiments, data or work, you must ensure that you cite the author appropriately.

Similar rules apply to collaborative work – if you work on any assignments in a group, especially as part of a lab project, make sure the work of each individual group member is clearly recognizable and that any use of another group member’s work is credited properly. If you are unsure what this entails, please speak to your instructor!

Offences against these standards of academic integrity are treated very seriously. Penalties may include failure of a course or module or expulsion from the program and the university.
Master Thesis and Defense

The master thesis is an independent scientific report carried out within one of the working groups (Lehrstühle) of the Institute of Physics, over a time frame of six months. The thesis will be supervised by a faculty member of the Institute of Physics and can be started as soon as 72 ECTS credits have been awarded as part of the program (see §19 POMaMatSc on all matters regarding the finals). The thesis takes the form of a written academic paper, in either the German or the English language. An external thesis (i.e. one written as part of a research internship with a commercial organization) will still need to be supervised by a faculty member.

It is advisable to find a supervisor for the thesis well in advance. According to German standards, a master thesis constitutes an independent piece of research and after you agreed with your supervisor on the topic it is expected that you conduct the necessary research and present your results in a well-written scientific paper. Your supervisor will be glad to help you choose and finalize your topic and thesis statement.

Possible thesis topics are sometimes posted on the web pages of the supervisor or on bulletin boards near the professor's office. Alternatively, the heads of the working groups or the program coordinator may be able to help you with finding a topic.

Formally, the topic you and your supervisor have agreed on will then be set by the examination board and issued to you. This is done by means of a form that is available for download from the web page of the examinations office or from materials science main.

The thesis needs to be submitted within six months after the topic has been set. Upon written request, this period can be extended by a maximum of an additional 8 weeks, if there are valid reasons (e.g. illness) and the supervisor supports the extension. Late submission of the thesis will result in a ‘failed’ grade.

You will need to submit three copies of your thesis at the examinations office within the deadline that has been set you.

The thesis is evaluated by two examiners, usually the supervisor and an additional faculty member. If a master thesis is graded ‘failed’ or submitted late, it can be repeated once, but a new topic will be issued. The master thesis will be evaluated and graded within six weeks of submission (see §20 POMaMatSc).

Typically four to six weeks after submission, a thesis defense (colloquium) will be held, which takes the form of an oral exam. In the colloquium, the student shall present the essential features of her/his thesis in a presentation of about twenty minutes’ duration. The student shall then be ready to answer questions asked by the supervisor and an additional examiner, both covering and going beyond the topic of the thesis. The entire length of the colloquium is about 50-70 minutes.
Transfer of Credits

Transfer of credits is at the discretion of the examination board (see §9 POMaMatSc). Should you wish to transfer any grades into the master’s program, please see the program coordinator. He or she will be able to supply you with the necessary forms and will also give you advice on which credit can be imported into which module. The forms are also available from the examination office’s web site and from materials science main.

Please note that any request for a transfer of credits needs to be supported by appropriate documents showing the credits you wish to transfer. Note, also, that credits cannot be transferred into modules you have already failed.

Final Exams / Final Grades

There are no final exams as such. The final grade of the program is a weighted average of your grades over the entire course of studies, weighted to the ECTS credits awarded for each module. There are 120 CP in total in the entire program, so the grade obtained in a module in which 6 CP are awarded is 6/120 or one twentieth of your overall grade. The master thesis and its defense are part of the program and count as one fourth (30 out of 120 CP) of your final grade. Your overall grade will be computed to two decimals, dropping (not rounding!) any further digits. Thus, a 2.5367 will show as a 2.53 on your certificate (see §21 POMaMatSc).

Once you have completed the program, you will be issued a diploma and a certificate for your Master of Science (M.Sc.) degree, as well as a Transcript of Records and a Diploma Supplement that situate your degree within the German and European system of education (see §22 POMaMatSc). Please note that these documents are not issued automatically. You will need to request the issue of your final examination documents by means of a form, which can be downloaded from the examination office’s web site or from materials science main, and which needs to be submitted to the examination office.
**Study Resources**

**Facilities**

The physics department is situated on the southern part of the university campus, in buildings R, S, and T. Building T contains most of the lecture halls and seminar rooms. You will be introduced to the various labs of the department when the need arises.

The physics department also has a student committee, who are always a good source to turn to if you have any questions or simply want to meet fellow students outside of the classroom: http://www.uni-augsburg.de/studium/vertretung/fsphysik/.

In addition, there is what is called an open physics room: http://www.uni-augsburg.de/de/studium/vertretung/fsphysik/studium/offener_physikraum.html. This room is staffed by experienced students who will offer help and advice on solving exercises, especially on the basic courses.

For information on university facilities, see the *Campus Guide for International Students and Scholars*.

**Library**

The library for the Natural Sciences is located in the mathematics building, building L. The entrance is from beside the lake.

The hours are:
- Mon-Fri 8:30-24:00h
- Sat 9:30-24:00h
- Sun 12:00-18:00h

At the back of the library (through the steel doors), you will find a few rooms for quiet work and group work.

For further information, please also see the main library web site at http://www.bibliothek.uni-augsburg.de.

**Online Resources**

Materials Science Main: http://www.physik.uni-augsburg.de/studium/materialwissenschaften/MaWi_Master/

Handbook of Modules: http://www.uni-augsburg.de/de/einrichtungen/pruefungsamt/Modulhandbuecher/math_nat/Materialwissenschaften/Materialwissenschaften_Master/

Examination Regulations (POMaMatSc): http://www.zv.uni-augsburg.de/de/samm lung/download/1_Rechtssammlung_neu/1_Satzungsaenderungen_mA/MNF/Studiengaenge/Master/Materialwissenschaften_Materials-Science/M-420-1-3-000mA.pdf

Examinations Office: http://www.uni-augsburg.de/de/einrichtungen/pruefungsamt/
STUDIS: http://www.uni-augsburg.de/de/einrichtungen/pruefungsamt/studis_fuer_studierende/
Library: http://www.bibliothek.uni-augsburg.de
Registrar’s Office: http://www.uni-augsburg.de/de/einrichtungen/studentenkanzlei/

Research Guidelines

A very comprehensive guide to the principles of conscientious research as it is conducted in Germany can be found here: http://www.dfg.de/sites/flipbook/gwp/ (in both German and English). We especially recommend you familiarize yourself with the recommendations laid out in section 1, as far as they are relevant for your studies and research.
Help and Advice

FAQ

{to be expanded}

Who to turn to for help

{to be expanded}
Imprint

Institute of Physics
University of Augsburg
Universitätsstrasse 1
86159 Augsburg, Germany
www.physik.uni-augsburg.de

Design and Editorship: Public Relations Office, University of Augsburg

Pictures: G. Müller, Prof. Dr. A. Wixforth und Fotostelle der Universität Augsburg